

	<h1>Montrose Fire Protection District</h1> <h2>PERSONNEL DIRECTIVE MANUAL</h2>	
	SUBJECT: Firefighter/EMT-A, EMT I - Job Description	EFFECTIVE: January 1, 2011 REVISED: January 20, 2025

Position Purpose: This is a line position that is responsible for the performance of the specific activities and daily operations of an assigned shift; response to Emergency Medical Service, Fire, Rescue, Hazardous Materials and other emergency and non-emergency incidents; and to provide support to employees and officers of his/her assigned shift, as well as all other employees of the District. This position is a lead medical provider for an assigned shift. This position reports directly to the Captain of his/her shift. This position is for the standard suppression/shift schedule, though may require some over-time commitments for training, meeting attendance, performance of specific duties, and call-backs on off-duty days for emergency incidents, non-emergency incidents, and/or station coverage.

Primary Duties and Responsibilities:

- . Respond to fire, EMS, rescue, and other incidents as outlined by the District's established response guidelines.
- . Performs assignments as a part of a team at emergency and non-emergency incidents. This position may, as needed, assume a higher level of authority for these incidents by controlling and directing all operations until relieved by a higher or equal ranking employee.
- . Responsible for driving and operating all vehicles of the District in a safe and proficient manner.
- . Prepares records such as fire and EMS reports and apparatus/equipment checklists in accordance with District policies.
- . Performs station, grounds, apparatus, and equipment maintenance under general direction of the shift Captain.
- 6. Responsible for the compliance of the rules, regulations, policies, and procedures of the District.
- 7. Assist in the provision of on-duty EMS training to assigned shift in coordination with the Training Battalion Chief and assigned shift officers.
- 8. Attendance and participation at District training and meetings as scheduled by Battalion Chiefs, Deputy Chiefs, or Fire Chief.

Additional Duties and Responsibilities:

- . Maintain a high knowledge of the geography of the District, and the location of streets and roads within the same.
- . Participation in assigned company inspections and pre-plans.
- . Participation in public education programs such as station tours, grade school talks/shows, and CPR/1st Aid.
- . Performance of other duties as assigned by higher ranking officers.

Supervisory Responsibilities: Under general direction of a company officer, supervise employees of the District while operating at the scene of emergency and non-emergency incidents. Responsible for the specific direction, coordination, and performance of crews in his/her command. Also directly supervises non-supervisory employees. Carry out supervisory responsibilities in accordance with the District's policies and applicable laws. Responsibilities include interviewing, and training employees; planning, assigning, and directing work; and appraising performance.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education/Experience: One (1) year certificate from college or technical school; or equivalent combination of education and experience.

Language skills: Have the ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Have the ability to write routine reports and correspondence. Have the ability to speak effectively before groups of customers or employees of the District.

Reasoning Ability: Have the ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Have the ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Certifications: Colorado Firefighter I or equivalent (or obtain within 6 months of hire), must obtain Colorado Firefighter II within one year, Colorado or National Registry EMT-A or EMT-I, American Heart Association ACLS Provider.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; sit; use his/her hands to finger, handle, or feel; reach with hands and arms; and climb or balance. The employee is occasionally required to stoop, kneel, crouch, or crawl and taste or smell. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to fumes or airborne particles and outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; toxic or caustic

chemicals; extreme heat; and risk of electrical shock. The noise level in the work environment is usually moderate.